

NAS Senior Tutor Agreement

Save Ontario Shipwrecks has invested significant resources to obtain the rights to teach the NAS program in Ontario. As a NAS tutor candidate, SOS will invest in you through Instructor Trainer workshops and our custom course materials. Acknowledgement of this investment and your commitment to serve in the position is highly appreciated.

Tutor Job Description

- Act professionally, representing Save Ontario Shipwrecks and the Nautical Archaeology Society;
 - No agency or diving philosophy bashing
 - Keeping comments in line with provincial law and the tenets of both SOS and NAS
- Represent SOS in a positive manner
- Encourage students through their challenges
- Deliver prescribed materials to students adhering to the NAS syllabus
- Attend annual tutor meeting / workshop
- Enhance personal presentations from base materials using personal experience and regionally appropriate materials
- Answer student questions in a timely fashion
- Keep confidential the training materials as provided by the Sr. Tutor

Senior Tutor Job Description

- All duties of a tutor
- Act as tutor committee chair.
- Assisting chapters in the organization of NAS courses and workshops
- Liaise with Parks Canada for;
 - Course development
 - Standards
 - Awarding of Points for NAS 3
 - Review of NAS2 submissions
 - IT workshops
- Attend / Participate in SOS board meetings to update BOD on committee activities
- Maintain archive of training materials as provided by;
 - NAS
 - Parks Canada
 - SOS Tutors
- Maintain archive of student submissions for all levels.
- Releasing source materials and presentations to individual tutors only as needed, maintaining the security and integrity of the NAS teaching pack.
- Organize and chair the annual NAS Tutor meeting

_____ I will endeavor to carry out the job description of NAS Tutor to the best of my abilities.

_____ I agree to serve in the position of NAS tutor for a period of 5 years from the date this agreement is signed, barring exigent circumstances.

_____ I will keep confidential and safe the training materials provided and will not distribute them in any way.

Print Name

Signature

Date

Passed at the Board of Directors meeting in London Ontario April 11, 2010.

Effective: April 11, 2010

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